Defense Information Systems Agency
Department of Defense

Account Creation Process Change Starting 07/24/2007

New MIAP Account Process

- **MIAP Account Creation Process**
  - **Current Process:**
    - **Requires each site Security Officer to submit a SINGLE or Multiple DD 2875 for the site, and a LIST of AUTHORIZED SWA USERS for that site to the DISA Processing Element at Dayton.**
  - **New Process:**
    - **CAC card users will establish MIAP accounts at the MIAP website: https://miap.csd.disa.mil/ by clicking on the CAC Registration button.**
    - **Individuals without CAC card will be required to complete and submit a DD 2875 to the DISA Processing Element at Dayton.**

CAC Card Account Activation

- **Users with CAC cards that do not have an MIAP account can establish account after providing the following information at the MIAP website:**
  - **Community of interest (dropdown menu selection)**
  - **Email address / email address verification**
  - **Last four numbers of the SSN**
  - **Organization**
  - **Commercial phone number**
  - **DSN prefix**
- **After submitting this information, their MIAP will be activated immediately.**
- **Users with an existing MIAP account will be prompted for the PIN and Certificate to proceed to the MIAP webpage.**

The Updated MIAP Website

Existing Account

CAC Account Creation

Non-CAC Account Creation

Defense Information Systems Agency
Department of Defense
Mainframe Internet Access Portal
Defense Information Systems Agency
attachmate
Reflection® for the Web
MIAP Site ID: San Antonio
July 18, 2007
MIAP Login
Exsisting users with a MIAP account (User ID and or CAC-PKI Card), please press Login to proceed.
Login
Account Registration
NEW CUSTOMERS
If you have a valid DOD CAC PKI card, please press CAC Registration below to create your MIAP Account.
CAC Registration
If you do NOT have a DOD CAC PKI card, please press NON-CAC Registration below to process your MIAP account.
NON-CAC Registration
MIAP News & Updates
Outage Notices
Columbus traffic will be routed to San Antonio from 1900-2100 EDT, 5 July 2007. This is required to load required IAVA's and reboot the servers
San Antonio traffic will be routed to Columbus from 1900-2100 EDT, 6 July 2007. This is required to load required IAVA's and reboot the servers.
Informational Notices
The Mainframe Internet Access Portal (MIAP) User Manual Version 6 has been posted.
Need Help (?) Contact MIAP Support
Phone Support
Toll Free:1-844-347-2457 (1-844-DISA HLP)
DSN: 850-0032
E-Mail Support
Informational Links
Password Change
CAC Logon Instructions
MIAP User Manual v6 (Word Format)

Community of Interest: Please make a selection Unsure what to select? Click the question mark.

Description: *You MUST select your appropriate "Community" for this field. This field determines what sessions you will receive when your account is created. The fields listed in the drop down box are similar to the SWA links on the SWA homepage.*

Email as it appears on your CAC:

Description: *This field **MUST** contain the e-mail address that is registered with your DoD CAC card. If you put an e-mail address that differs from that of your DoD CAC card, your CAC/PKI authentication to MIAP will not work properly.*

For instructions on how to get your e-mail address from your CAC Card, please click here..

Please retype your email address:

Description: *Your e-mail listed in this field must match the e-mail address entered in Field #2.*

Last four of your SSN:

Description: *This field should contain the last four digits of your Social Security Number.*

Organization:

Description: *This field should contain your DoD organization, max 30 characters. (i.e. DISA, DFAS, etc)*

Commercial phone number including area code:

Description: *This field is for your commerical phone number, including area code. This is a free form text field, you may enter your phone number with or without the "-"s.*

DSN prefix:

Description: *This field will contain your DSN prefix.*

Submit

Non CAC Account Activation

- **Individuals without a CAC card will be required to complete and submit a DD 2875 to the DISA Processing Element at Dayton.**
  - **The Non-CAC Card User will then:**
  - **Receive an e-mail with their MIAP user id and a temporary password spawned by an automated process that enables/creates MIAP accounts for each user based on the submitted list.**
  - **Log on to the MIAP website using the user id and temporary password (https://miap.csd.disa.mil) and the change password**
  - **After successful password change, the user will be presented with a menu of their mainframe sessions.**
- **These Processes WILL NOT Duplicate previously enabled MIAP accounts.**

Requirements for Foreign Nationals for the Completion of Form DD 2875

- **Check the forms carefully, EACH of the items below MUST be complete for the DD 2875 under the current process:**
  - **DD 2875 Form:**
    - **Foreign Nationals need to provide the document(s) originally supplied to gain access to the mainframes.**

  or

    - **Foreign Nationals need to provide a DD2875 where these fields are <u>not required; these fields :</u>**
      - **Supervisory Info(fields 17 - 20)**
      - **Filed "IA" – IA Training Date (above field 11)**
  - **Ensure that "MIAP" is in the System Name Field**
  - **Blocks 17, 18, 19, 20, 20a & 20b should be the IAM or Security Officers information.**

DISA Service Desk Support

Toll Free:1-844-347-2457 (1-844-DISA HLP) or

DSN: 850-0032:

Press 1 for Applications, press 4 for Mechanicsburg menu and then press 6 for MIAP.

www.disa.mil